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This document has been submitted on the understanding that it remains within the recipient’s organisation to assist in the development of EDI with Coles Supermarkets. Details within this document are to be treated as confidential and should not be released unless expressly authorised by Coles Supermarkets.

Suppliers will receive orders on the understanding that, Coles supply orders, for both Coles and Bi Lo stores, ie Coles will also be supplying orders on behalf of Bi Lo stores.

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This document remains the property of Coles Supermarkets at all times and reserves the right to request return of the document at any time.

Coles Supermarkets accepts no responsibility and will not be liable for any use of the EDI Implementation Guide. Any use of this document is at the risk of the user.
Introduction

Purpose of the edi Implementation Guide

The purpose of the EDi Implementation Guide (hereafter referred to as the Implementation Guide) is to provide suppliers and trading partners with a guide to implementing electronic data interchange (EDi) technology with Coles Supermarkets (hereafter referred to as Coles). This document focuses on Suppliers, of Merchandise purchased by Coles Supermarkets, who deliver on a Direct to Stores basis.

Prior to proceeding with production ('live') EDi only ordering, a number of introductory steps should be considered.

This document comprises a number of sections that range from identifying various business issues. Eg. The adoption of Edi with Coles through to issues on EDi documents, standards, error resolution and legal considerations. This Guide supersedes any previous documents relating to using EDi for the supply of Direct to Store orders for Coles Supermarket.

There is another document that complements this Implementation Guide. This second document details the EDi document data layouts used by Coles Supermarkets and can be made available when the mapping of data within computer systems is performed. This document is called the GHPL/Coles Message Implementation Guide. Please contact the Electronic Trading Helpdesk on 03 9829 5448 for your copy.

What is EDi?

EDi stands for Electronic Data Interchange. EDi is all about transferring data between computers, perhaps different types, and certainly in different locations, which have traditionally been exchanged using paper documents or the telephone. EDi data has to be structured and assembled in a way that is recognised by both sending and receiving computers. This means using international message and communications standards. Some typical EDi documents include Purchase Orders, Shipping Notices, Invoices and Remittance Advice.

EDi provides for speedier processing of data between trading partners, reduces paper, reduces clerical error and eliminates repetitive manual tasks. Furthermore EDi facilitates the building of closer business relationships between trading partners.
Coles Supermarkets EDi Strategy

Support of the Supermarkets group Objectives

Coles Supermarkets has identified EDi as an integral tool in its strategy towards adopting the business philosophy called 'Quick Response'.

'Quick Response' or QR is the equivalent of JIT or 'Just in Time' in the manufacturing industry. Fundamentally QR provides for the shortening of the production cycle or value chain, enabling a faster, more focused response to market demands and greater flexibility in planning.

QR will assist in ensuring that Coles stores have "the right product mix and range at the right competitive price and at the right time" that the consumer wants it.

Other tools already adopted by the Supermarkets group are the technologies of EAN bar-coding, Point-of-Sale scanning and EFTPOS in stores. The business practices associated with 'Category Management' have also been adopted as part of the overall strategy for the group.

Coles has adopted a 'fully implemented' approach to EDi and will be looking for trading partners who will be embracing a similar approach. In essence it is the acceptance that the full complement of business documents (such as the purchase order, ship notice/ invoice) will be electronically transmitted from one application to another, thus enabling the 'production cycle' or 'Value Chain' to be cost effectively maximised.

It is Coles aim, wherever possible to work with its suppliers to ensure costs are removed from the 'Value Chain' for mutual benefit.

Trading parties within the 'Value Chain' should be looking at both the 'up-stream' and 'down-stream' segments of the production cycle to achieve the greatest benefits with EDi.

Coles wish to trade EDi purchase orders with all its suppliers. Coles believes that the use of this technology will be inevitable within Australian Retailing.

Underlying the strategy adopted by Coles Supermarkets is its Mission Statement focus on establishing and fostering good supplier relations for the benefit of its customers.
Getting started

How to initiate EDi with Coles Supermarkets / Bi Lo

Suppliers who are currently receiving paper or phone purchase orders from Coles or Bi Lo and who wish to receive those purchase orders via EDi, will need to establish an EDi partnership with Coles Supermarkets. To initiate an EDi partnership all prospective EDi trading partners must do the following.

• Read through this Implementation Guide. Call the Electronic Trading Helpdesk on 03 9829 5448 if more information is required on any point.

• Arrange if necessary, a face to face meeting to resolve any business issues.

• Work with an EDi network provider to set up the appropriate 'mailbox' administration. It is a prerequisite that an EDi software package is installed on the supplier's PC or computer and for an EDi 'mailbox' address to be assigned.

• Provide the Electronic Trading Helpdesk with the required trading partner details for network addressing. Use the Trading Partner Details' FAX Form (Appendix 1).

• All EDi partnerships with Coles Supermarkets, unless otherwise stated, will be at the INTERCHANGE level.

• Ensure your internal application systems are ready to receive EDi purchase orders from GHPL. Train and advise your order entry staff or regional staff of any changes to procedures.

• Where food brokers are involved in the 'chain' at regional sites, it will be necessary for the supplier's central office to copy orders received. Conversely if food brokers are involved in the receipt of EDi orders from Coles Supermarkets, it will be necessary for food brokers to relay order information to their principals or as appropriate.

• The data that Coles has on file then has to be verified. Coles will provide a printout of a supplier's products with EAN's for verification. Contact the Electronic Trading Helpdesk for a printout of your product range.

• The transmission of a 'dummy' EDi order is then required to ensure that all communication links are in place. Please note that the contents of this 'dummy' file will not reflect the supplier's actual products, however it will be correctly addressed for EDi transmission purposes. Suppliers should contact the Electronic Trading Department by referring to the 'Test Transmission Request FAX Form' in Appendix 2.
• Upon receipt of the “dummy” EDi order, the suppliers system is required to generate a Functional Acknowledgment. Electronic Trading will advise the supplier if Coles Supermarkets, in response to the ‘dummy’ order do not successfully receive a Functional Acknowledgment.

• To move to ‘production’ Edi, suppliers should refer to ‘Request for Production Transmission Form’ in Appendix 3.

Supplier already using EDi

If you are already communicating via EDi with another Coles Group business and you wish to trade with Coles Supermarkets as a separate EDi Trading Partner, you will need to consider:

• A separate EDi partnership will need to be set up with Coles Supermarkets, distinct from other existing EDi partnerships,
Procedures when using edi

How Purchase Orders are created

The following is presented to assist Coles Direct to Store Suppliers understand how purchase orders are created.

- A store person data enters the store order requirements into a portable data entry device called a Telxon.

- The data is then downloaded to a Coles Supermarkets regional computer centre, where the data is processed by the system.

- The orders are then transmitted to the Coles centrally operated Direct Order Management system (DOM) in Melbourne. This system commences processing all stores order data shortly after midnight. Sorting store orders by item, into Supplier orders by store by item, and then adding the EAN and cost applicable to each item in every order.

- The supplier orders are accumulated and then passed to the Coles EDi system for EDi formatting.

- After all processes have been completed an Edi transmission is made to the suppliers EDi mailbox.

- The supplier accesses the mailbox and retrieves the order for processing.
Maintaining EAN's and TUN's

Description of an EAN and TUN

Coles Supermarkets EDi Purchase Order will contain the supplier's EAN's, in the case of General Merchandise and Apparel items, and TUN's, where stores order Grocery Dairy/ Frozen goods. The EAN is simply a unique bar code for the selling item. The TUN is the unique barcode for the order or non-retail (shipper) item.

If there is no EAN / TUN on the Order

EAN's will be used where products are ordered as 'onlies' ie by the consumer unit. TUN’s will be used where products are ordered in outers or shippers ie by the non-retail or wholesale unit. If an item does not have an EAN / TUN registered against it within the Coles Supermarkets reference database, the EDi Purchase Order will only contain a Coles internal product number. This should not pose a problem for the supplier if this internal product number has been registered in the supplier's system and consequently is able to be translated into the supplier's internal code.

If an EDi purchase order contains a Coles Supermarkets internal product number and is not able to be translated within the supplier's system, the supplier order taker should contact the Electronic Trading Helpdesk to establish the product's description. Having established the product description the supplier can then proceed with satisfying the order.

It will also be necessary for the supplier to provide the item's EAN to the Coles Supermarkets merchandising office. This will ensure that future orders for the item will be correctly reported.

To Register a new EAN / TUN

When new EAN's / TUN's are to be registered as a result of a new line or carton change, the following procedures are to be followed. 'New Line' EANs / TUN's should be submitted with the supplier's usual product description details, etc. to the Supermarkets group Merchandising office. Where an existing delivery carton changes in configuration and where a new TUN requires registration, submit a FAX with details on the supplier’s Company letterhead to:

Electronic Trading Helpdesk

Tel: 03 9829 5448
Fax: 03 9829 3928

Details on this FAX should contain the product's EAN, description, the Supermarkets group internal product number, and the new TUN. Where appropriate indicate the State where and when each TUN is to be applied. Also identify the person and position of the person submitting the details.
Net Invoice Price on the EDi Purchase Order

Components of the Net Invoice Price

The Coles Supermarket EDi purchase order will contain a Net Invoice Price for each product ordered.

No order for an item will be generated where there is a zero (0) value net invoice price in GHPL’s systems.

Depending on the pricing arrangements with the supplier, the price shown on the EDi purchase order will either:

• Be at the net invoice price at time of order creation,

       OR

• Is the price reflected at the last receipt (which may or may not be current), where negotiations are based on the net invoice cost at the time of delivery.

The second case mentioned above applies predominantly to overseas orders where the landed cost differs with the cost at the time of order placement.

The Net Invoice Price will be at line item level as this is the way it is stored in Coles Supermarkets Invoice Cost Maintenance System.

Action to take if there is a Discrepancy

The supplier receiving the EDi purchase order should check the pricing details. Should it highlight any discrepancy it would be advantageous for the supplier to take action to resolve these before any invoices to Coles Supermarkets are generated.

A supplier finding any pricing discrepancy should not cause any undue delay in the supply of goods to Coles Supermarkets.

The price on the EDi purchase order particularly when prices are negotiated to be at the time of order creation provides the opportunity to reduce price related claims and eliminate the unnecessary delays in invoice processing, for mutual benefit.

Should there be any price-related enquires, particularly where discrepancies are found, these should be directed in the same manner as EAN registration.

While telephone enquires will be processed, it would be preferable if FAXES are used to advise of any price differences. Include any relevant information such as the product code (Supermarkets internal code and EAN), the state (if applicable) involved and the date of the order.
Coles purchase order document

Purchase order (850) information

- Purchase Order Number
- Purchase Order Date
- Category Number or Internal Supplier Number
- European Article Number (EAN) or Trade Unit Number (TUN)
- Total Quantity Ordered
- Net Invoice Cost per Quantity Ordered
- Coles Supermarkets Internal Product Code if no EAN/ TUN
- Pack Size (ie, the number of 'onlies' in an inner pack or number of 'onlies' in an outer pack)
- Destination Code (store numbers)
- Quantities for each Destination Code
Functional acknowledgment

Purpose of the Functional Acknowledgment

It will be required that the supplier’s system generate an ‘Electronic receipt’ or the 997 Functional Acknowledgement (FA) when an EDi purchase order has been correctly received. Coles Supermarkets will require a FA when Coles transmit other business documents.

The FA transaction provides a positive response and informs the sender, in this case Coles Supermarkets, that the transmission was formatted correctly.

Timings for the Functional Acknowledgment

Coles Supermarkets require FAs to be generated as soon as EDi purchase orders are received and validated in the supplier’s system. As FAs are used to confirm suppliers’ receipt of orders it is a requirement for FAs to be sent to Coles no more than 48 hours after orders have been transmitted by the Coles EDi system. The FA does not acknowledge fulfilment of the whole order or the correctness of the prices on the purchase order and so on, simply its receipt.

Functional Acknowledgments from Coles Supermarkets

Coles Supermarkets EDi system will automatically generate a FA for any EDi business document it receives, eg. For Advance Ship Notices, unless expressly requested not to do so. However, NO Acknowledgments will be generated for FAs received from Coles EDi trading partners.
Edi with brokers

Brokers and Coles Supermarkets

Brokers are agents acting on behalf of a supplier of goods to Coles. This supplier is called the Broker’s principal. A Broker may be responsible for more than one supplier or principal. When Coles places its order requirements, the trading relationship continues to be with the supplier, however the contact person for the follow-up of orders remains with the Broker order taker. Therefore Coles may be placing the order with one order taker, but requesting stock from many suppliers. Each supplier order however is separate.

Furthermore a National Supplier to Coles may have a different Broker across all States. Therefore the ordering relationship is State specific because different Broker organisations are involved. If the same Broker is involved in all States then the option for the Broker to centralise the ordering process is possible.

Ordering using EDi with a Broker

When using EDi to place orders through a Broker similar scenarios as for a supplier organisation can operate. If in a decentralised operation, each State Broker will need to establish an EDi relationship, on behalf of its principal with Coles. It may therefore be possible for a principal or Coles supplier to do EDi ordering in one State but not in another, as one Broker is EDi capable and another is not.

Should this situation exist, Coles may approach the supplier directly and advise of this situation, as Coles will want to ensure that EDI ordering with that supplier is uniform in all states. If a centralised operation exist, Coles will establish one EDI relationship with the National Broker. In both situations it will be the normal practice for the Broker to establish one EDI ‘mailbox’ with its network provider, but each principal must have its own unique EDI’address’.

This will ensure that the Coles trading relationship with each supplier is maintained. The process of copying orders to Broker’s principals is at the discretion of the Broker, as Coles will not duplicate any EDI order transmission. EDI capable Brokers will need to consider how they will transmit EDI documents, eg. Advance Ship Notice, to Coles, on behalf of their principals.
Legal consideration

General Introduction

EDi is the transaction of business by way of the electronic transmission of various standard documents.

In the initial exercise with Coles, the EDi purchase order will replace the current telephone order created by staff at stores.

When able to do so EDi documents like the Advance Ship Notice or Product Activity Data will be transacted between Coles Supermarkets and its suppliers.

The current commercial practices, of negotiations and related dialogue between the Supermarkets group’s merchants and suppliers’ sales representatives will not alter with the implementation of EDi.

To expedite EDi trials and to show bona fide EDi intentions with Coles, a verbal advice to trade electronically is sufficient.
Choosing a value added network

Network providers

GE Information Services (GEIS) is the EDI Network Provider for the Coles Group Limited. The GEIS proprietary Network is called EDI*EXPRESS/ EC*EXPRESS. Coles Supermarkets has its own EDI mailbox on the GEIS Network. Coles Supermarkets will only transmit EDI documents via the GEIS Network. Companies using other networks will need to ensure, through their third party Network provider, that they can send and receive documents to GHPL via GEIS.

The situation where more than one Network is involved is called interconnect (i.e. link between two or more EDI Networks).

The need for interconnect will exist where Coles Supermarkets EDI suppliers are not connected to the GEIS EDI*EXPRESS/ EC*EXPRESS Network. Information necessary to allow interconnection to happen will have to be made available on request to the Electronic Trading Helpdesk. The appropriate network administration tasks will then be performed. This will ensure that electronic trading can occur with GHPL. The trading partner on interconnect will also need to work with its network provider to ensure that any necessary administration issues are addressed. At the time of this publication the GEIS network, within Australia, has interconnects with various networks including AT&T, IBM, Telstra and Sterling Commerce.

Questions to ask a network provider

Suppliers should be satisfied with the answers to these questions ...

♦ How often do they transmit to GEIS?
♦ How secure is the data?
Transmission schedules

Coles Supermarkets direct orders are run nightly at Midnight and are normally released to GE for transfer by 7am, ready for "pick up" by suppliers.

Retrieving of edi documents

Suppliers should access their EDI mailbox each day at the commencement of business. Suppliers who would normally receive an order every day should check with the Electronic Trading Helpdesk if an order has not been received by 10am.
Version & migration

The Coles Electronic Trading Team has adopted the Australian retail conventions as determined by the ECA Retail Standards Working Party (RSWP). The convention at the time of this publication is EANCOM based on UN EDIFACT D96.a. However if you are already trading via EDi with another Coles Group brand using version 003020 of ANSI X12, then the Coles Electronic Trading Team will also support this.

Unless warranted, migration of version releases will not be implemented by the Coles Electronic Trading Team on a yearly basis, but perhaps on a biennial (two-yearly) basis, and only if appropriate. (Note: New versions of EDi Standards are released every year).

While the Coles Electronic Trading Team will support multiple standards and document versions across its EDi trading partners, we will only support one standard and document version per trading partner (ie: per EDi address). The continued assessment for migrating upwards to new versions of EDi Standards is 'part and parcel' of trading using EDI.

Edi network transmission charges

The EDi trading partnership with GHPL will involve the following charging arrangements:

- Charges imposed by the Network provider, ie: GEIS for sending, receiving and storing documents on its Network, will be paid by the parties in the proportions set out below:

  - Sending documents to EDi Network of charge. - sender pays 100%
  - Receiving documents from EDi Network of charge. - receiver pays 100%
  - Receiving mailbox storage of charge. - receiver pays 100%
Error resolution, security & data logs

Error Resolution

While it is every intention that Coles transmit true and correct data via EDI the following situations may occur, thus necessitating the corresponding steps for resolution. The reverse shall apply where transmissions are received from suppliers.

- **Data received is unreadable/unintelligible**

  The receiver of the transaction is to contact the originator of the document (with Coles, this will be the Electronic Trading Helpdesk) and advise of the situation. Depending on the speed of resolution required and the nature of the fault, the whole transaction may be re-transmitted. Investigations on where and why the specific fault has occurred will be conducted internally.

- **Systems Failure**

  Should the application system which generates EDI files fail or becomes inoperable for any length of time and delay transmissions, the originator of such documents will contact all scheduled receivers off EDI documents, either by telephone, FAX or electronic means and advise them of the situation. Manual fallback procedures will be instigated until such time as all necessary systems are restored. In the case of the purchase order, Fax will be the manual fallback procedure.
Security

It is expected of Coles, and in turn it's EDi trading partners, that all reasonable security measures are implemented to protect it's facilities, information, computers and third party network access devices from unauthorised access and the transmission of unauthorised or unintended messages.

Where deemed necessary, encryption of EDi messages may be required or used by Coles Supermarkets, particularly where Coles considers the level of risk to warrant it.

Data Logs

Coles will be retaining all EDi transactional logs and/ or the EDi formatted documents transmitted for a minimum of 7 years. While there is no compulsion for suppliers to do the same, should there be any need to refer to such logs and/ or documents than Coles data will be used.

Transactional logs include any system generated date/ time stamps and control numbers of EDI transactions either at the document level but must be at the interchange level. Original transactional logs and/ or EDi formatted documents transmitted must not be adjusted, rewritten, or manipulated in any way, either manually or by computer.

The retention of EDI documents as required by Government instrumentalities or agencies, eg. for taxation purposes will need to be complied with as a matter of legislative requirements.
Contact list

If it is necessary to obtain help with problems or enquiries in daily operation of EDi transmissions, then the following should be contacted.

For assistance with GE Information Services EDi software problems and/or suspected GE network problems, contact:

- GE Client Services      Tel: 1800 226 877
  Tel: 02-9957 9200 (Sydney Metro Users)

This service is available between 8:00am - 6:00pm Monday to Friday.

If more information is required regarding EDi, GE products, file layouts, Standards etc. please call GE Information Services offices in either;

- GE Melbourne Office   Tel: 03-9927 2500
- GE Sydney Office      Tel: 02-9957 9200

For assistance of EDi software problems and/or suspected network problems, if you are on interconnect, contact your own Third Party network provider.

For assistance with GHPL documents and issues related to the receiving of these documents, contact the Electronic Trading Helpdesk.

- Electronic Trading Helpdesk:      Tel: 03 9829 5448
  Fax: 03 9829 3928

To discuss issues relating to electronic trading with GHPL, contact:

- Electronic Trading Helpdesk:      Tel: 03 9829 5448
  Fax: 03 9829 3928
Glossary

ANSI
American National Standards Institute

EAN (APN)
European Article Number (Australian Product Number)

EAN Australia
European Article Numbering Australia (Incorporating the Australian Product Number Association Ltd). Tel: 03-9569 9755 Fax: 03-9569 1525

CATEGORY MANAGEMENT
Category Management is a philosophy, which recognises that the basic building blocks for sales and profits, within a business, are product categories. It is the performance and mix of these categories and the items within them that ultimately determines success or failure within the industry. Category Management facilitates retailer/supplier co-operation in building overall category growth.

DC
Distribution centres being utilised by Grocery Holdings Pty Ltd

DOCUMENT
A document is a form, such as an invoice or purchase order, which trading partners have agreed to exchange and which the EDI software handles within its compliance checking logic.

EDI
Electronic Data Interchange. The intra and inter-company electronic exchange of business information in a computer readable structured format. The information represents standard business documents such as invoices, purchase orders and logistical information.

ECA
Electronic Commerce Australia serves business and government as an informed and unbiased source, which offers education and training and promotes and facilitates the implementation of EDI consistent with worldwide standards. (ECA can be contacted on Tel: 03-9819 6860 or Fax: 03-9818 3129)
EDIFACT

Electronic Data Interchange for Administration, Commerce and Transport.

ELECTRONIC MAILBOX

A term used to refer to the place where an EDI transmission is stored for pickup or delivery within a third party service provider’s system. Trading partners can also maintain mailboxes within their own domain.

EFTPOS

Electronic Funds Transfer at Point of Sale.

ELECTRONIC ENVELOPE

Electronic information which groups a set of transmitted documents being sent from one sender to one receiver.

ENCRYPTION

The encoding and scrambling of data. Encryption is done for reasons of information privacy and security.

INTERCHANGE

An interchange in an EDI sense is comparable to a paper envelope containing a number of different documents all destined to the one addressee.

INTERCONNECT

The existence of communication links between two networks for the purpose of document transfers from a sender on one network to a recipient on the other network.

NETWORK

Central hub for EDI communications, which provides computer power, communications facilities and interfaces with trading partners.

POINT-OF-SALE

The technology which involves scanning of a consumer item, where at point-of-sale the scanner reads a structured bar code configuration and registers its sale.

QUICK RESPONSE

A business practice, ensuring the ability of a supplier to deliver both the product and the information about the product to a desired location within a time frame as designated by the buyer. This practice is usually supported by technology and management practices to mutual benefit of all participants. A manufacturing equivalent to Quick Response is 'Just In Time' or JIT manufacturing.

REBUYER

A Grocery Holdings Pty Ltd terminology used for the person operating from the distribution centre who places orders against a supplier for the delivery of merchandise.
SUPPLIERS

Organisations, producers or agents who trade in goods and services with GHPL in return for payment. In this document, these organisations are also parties trading or wishing to trade via EDi with GHPL.

TRADING PARTNERS

The sending and receiving parties involved in the exchange of EDi transmissions, ie. Receiving parties of GHPL documents. In this document, trading partners also refers to GHPL suppliers.

TUN

The TUN or Trade Unit Number is a supplier's product number in industry standard for the delivery, outer, master carton or despatched unit shipped to it's customers distribution centre or store. The TUN normally applies to articles in standard composition (ie: only one product in a fixed number in a despatched unit). A TUN can also apply to pallets.

As an APN applies to the consumer selling unit, the TUN is a 14-digit bar-coded number which a manufacturer or supplier uses to mark the case which contain the consumer unit. The most common format of a TUN is the inclusion of a leading 1 in front of an APN, which in turn changes the TUN's check-digit (this number, called a logistical variant can take any value from 1 to 9 inclusive).

VALUE CHAIN

The production 'pipeline' from raw material to the finished product for the consumer. Within this value chain, manufacturers, suppliers and retailers for integral components to a product life cycle. This value chain also include support organisations like banks, third party distribution centres and services companies.

VICS

Voluntary Interindustry Communications Standard for Electronic Data Interchange.

X12

U.S. ANSI standard for inter-industry electronic interchange of business transactions.
# Appendix 1 - Advise Trading Partner Details

**TO:** Coles Electronic Trading Help Desk  
Australia  
Fax: 03 9829 3928  
Tel: 03 9829 5448  
International  
Fax: 061 3 9829 3928  
Tel: 061 3 9829 5448

**FROM:**  
Name: ____________________________________________________  
Position:____________________________________________________  
Company Name:______________________________________________  
Company Address:____________________________________________  
Telephone No:________________________________________________  
Fax No:_____________________________________________________  
E mail :_____________________________________________________  

For trading with the following COLES brand (Please Tick)  
- [ ] Coles  
- [ ] Kmart  
- [x] Target  
- [ ] GHPL  
- [ ] Liquorland

Please find below details required by Coles to set up Trading Partnerships.

- **My Company is using GEIS or DATACOM**  
  YES OR NO
- **(If NO) My Company is using another Network called**  
  ___________________________________________________________
- **Interchange Format is (Standard)**  
  
<table>
<thead>
<tr>
<th>ANSI X12</th>
<th>EDIFACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interchange Format Start Segment ID</td>
<td>Interchange Format Start Segment ID</td>
</tr>
<tr>
<td>(ISA,U,00200)</td>
<td>(UNB,002)</td>
</tr>
<tr>
<td>Interchange ID Qualifier (ZZ)</td>
<td>Interchange ID Qualifier (14)</td>
</tr>
<tr>
<td>93</td>
<td>9</td>
</tr>
<tr>
<td>Interchange Receiver ID (ISA,Segment 08)</td>
<td>Interchange Receiver ID (UNB, 0010)*</td>
</tr>
</tbody>
</table>
| (*Ensure the ISA Segment 08 complies with the EAN Guidelines. IE. Check digit to be correct)  
93 | (*Ensure the UNB, 0010 segment complies with the EAN Guidelines. IE. Check digit to be correct)  
9 |
| Application Receiver's Code (GS Segment 03) | Version (UNH 052, 054) |
| 93 | (D, 96A) |
| To be entered by Suppliers on Interconnect only: |  
| Sub-element Seperator |  
| (ISA Segment 16) (>) |  
| Responsibility Agency Code (GS Segment 07) (x) | Responsibility Agency Code ( UNH , 051 ) ( UN ) |
| 93 | 9 |
| Version (GS Segment 08) (3020) | Version ( UNH 052, 054 ) |
| |

SIGNED:____________________________________________________  
DATE:______________________
Appendix 2 - Request for Test Purchase Order Transmission

TO: Coles Electronic Trading Help Desk
   Attention: Tina Gardiner
   Fax: 03 9629 3928
   Tel: 03 9629 5448
   E-mail: Tina.gardiner@coles.com.au

FROM: Name: ______________________________________________
      Position: _____________________________________________
      Company Name: ________________________________________
      Company Address: ______________________________________
      Telephone No: _________________________________________
      Fax No: ______________________________________________
      E-mail: ______________________________________________

For testing with: Coles GHPL Kmart Target

SUBJECT: READY TO ACCEPT TEST PURCHASE ORDER TRANSMISSION

Our EDi software is installed and tested. EDi Trading Partnerships at Interchange level have been established with Coles.

We are now ready to receive a test or dummy Purchase Order transmission from Coles. We understand that this test transmission may not contain our merchandise, as this test is only to ensure that all necessary EDi links are in place.

• The test transmission is to be available on this date ________________________________

• Our 13-digit EDi Address for EDi transmission is 9 ________________________________

Our EDi Administrator will communicate with the Coles Electronic Trading Help Desk as soon as the initial transmission has been received.

SIGNED: ________________________________ DATE: ___________

______________________________
Appendix 3 - Request for Production Purchase Orders

TO: Coles Electronic Trading Help Desk
Attention: Tina Gardiner
Fax: 03 9829 3928
Tel: 03 9829 5448
E-mail: tina.gardiner@coles.com.au

FROM:
Name: _______________________________________________
Position: _______________________________________________
Company’s Name: ______________________________________
Division (if applicable): _________________________________
Telephone No: _______________________________________
Fax No: ______________________________________________
E-mail: ______________________________________________

For trading with: Coles GHPL Kmart Target

SUBJECT: READY TO RECEIVE PRODUCTION PURCHASE ORDER TRANSMISSION

• The effective date for the receipt of production purchase order transmissions from Coles is ____________________________.

• From the above date parallel ordering will cease.

• As a Safety Net, our order taker will contact the Coles Rebuyer to confirm the order, if necessary.

• The EDi Trading Agreement with Coles Group has been signed.
  (YES OR NO).

• Our 13-digit EDi Address for EDi transmission is 9______________________________

SIGNED ____________________________ DATED _______________